



भारत संचार निगम लिमिटेड

BHARAT SANCHAR NIGAM LIMITED

**(A Govt. of India Enterprise)**

e-TENDER DOCUMENT FOR  
**SUPPLY OF MANPOWER FOR CARRYING OUT DIFFERENT  
ACTIVITIES IN DIFFERENT ZONES OF  
KORAPUT TELECOM DISTRICT**

**Tender No: S-169/M/2018-19 Dated:20.11.2018**

**Tender Quantity**

**Zone –I : 34nos , Zone-IV : 26 nos, Zone-IX: 51nos**

**Total Estimated cost:**

**Zone –I :Rs. 4703700/-, Zone-IV : Rs 3298500, Zone-IX: Rs. 6613800**

**BID VALIDITY OF OFFER – 150 DAYS**

**(From the date of opening)**

**Cost of Each Tender Document:-**

**Zone –I :Rs.590/-, Zone-IV: Rs.590, Zone-IX: Rs.1180**

**NOTE: Separate Tender document to be used per Individual Zone.**

**Office of the General Manager Telecom District Koraput– 764020**

Regd. Off: BSNL, Bharat Sanchar Bhawan, Janpath New Delhi -110 001. Web:

[www.bsnl.co.in](http://www.bsnl.co.in)

**Total number of Pages: 69**

**BHARAT SANCHAR NIGAM LIMITED**  
(A Government of India Enterprise)  
Office of the General Manager, Telecom District Koraput-764020.

From: DGM (CFA)  
3rd floor, Door Sanchar Bhawan, .....  
Koraput-764020 .....

To, .....

**Tender .No.:** Tender No.S-169/M/2018-19 Dated: 20.11.2018

Sub: open e-tender for supply of manpower for carrying out different activities in different zones of koraput telecom district.

Please find enclosed the tender document in respect of above mentioned tender which contains the following.

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If interested, kindly submit your bid offer online for electronic tendering at the portal detailed in E-tendering Instructions to Bidders on or before date & time specified in Section-1 Part A (DNIT).

**Dy. General Manager Telecom District  
Koraput 764020**

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Regd. Off: BSNL, Bharat Sanchar Bhawan, Janpath New Delhi -110 001. Web:  
[www.bsnl.co.in](http://www.bsnl.co.in)

**SECTION-I**

BHARAT SANCHAR NIGAM LIMITED  
(A Govt. of India Enterprise)  
Office of the General Manager, Telecom Dist-Koraput-764020

**NOTICE INVITING e-TENDER**

***Tender No: - S-168/M/2018-19 Dated: 20.11.2018***

General Manager Telecom District, Koraput on behalf of the Bharat Sanchar Nigam Limited e-tenders are invited on two stage bidding system from Individuals/Companies/Firms registered in India fulfilling the eligibility conditions, as per tender document to supply skilled/semiskilled/unskilled manpower on contract basis for carrying out various internal/external infrastructure maintenance activities in Koraput Telecom District through concerned site in-charge(s).

Zone No.	Tender enquiry No.	Site In-charge/Location	Skilled in nos	Semi-Skilled in nos	Un-Skilled in nos	Total Man Power in nos	Estimated Approximate Cost in (Rs)	EMD in Rs.(2%)	Cost of Tender Paperinc . GST in Rs
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
I	S-169/ Z-I/ 18-19	O/o GMTD KPT	<b>15</b>	<b>13</b>	<b>6</b>	<b>34</b>	<b>4703700</b>	<b>94074</b>	<b>590</b>
IV	S-169/ Z-IV/ 18-19	SDOT NOW	<b>2</b>	<b>17</b>	<b>7</b>	<b>26</b>	<b>3298500</b>	<b>65970</b>	<b>590</b>
IX	S-169/ Z-IX/ 18-19	SDOT KPT	<b>1</b>	<b>48</b>	<b>2</b>	<b>51</b>	<b>6613800</b>	<b>132276</b>	<b>1180</b>

**IMPORTANT:** Each Zone is a separate individual e-tender having separate Tender Enquiry No. and the bidder desiring to participate in more than one zone has to bid separately for each Individual Zone. Tender evaluation will be done on Individual Zone basis. A bidder can bid for maximum two Zones.

Note 1: The quantity /no./ Zones stated above are estimated and BSNL reserves the right to vary the quantity to the extent of -25 % to +25 % of specified quantity at the time of award of the contract i.e. AWOWO without any change in unit price or other terms & conditions.

Note 2: 20 % of the Estimated Quantity/requirement against each tender Enquiry is earmarked for procurement from the eligible Micro & Small Enterprises (MSEs). However, in case eligible Micro & Small Enterprises (MSEs) bidder(s) are not available then this quantity would be de-reserved & procured from participating bidders.

Note3. Engagement of manpower for all working days in a calendar month will be need based depending on the requirement and to be provided by the contractor as and when required by the by in-charge officer of the concerned zone subjected to minimum zero and maximum no of total manpower in Column – 4,5,6 &7 of the table above

**SECTION-II****TENDER INFORMATION**

1.

<b>Tender Notice No &amp; date</b>	<b>NIT No:- S-169/M/2018-19</b> dated - 20/11/2018
<b>Tendered Items</b>	supply of manpower for carrying out different activities in different zones of koraput telecom district ( <b>THREE separate individual tenders</b> )
<b>Technical specification</b>	<b>Available in Section-IV</b>
<b>Quantity Tendered/</b>	<b>Available in table above/Section 3 (C)</b>
<b>Tender document downloadable from</b>	20/11/2018(dd-mm-yyyy) <b>onwards till</b> 11/12/2018(05 minutes prior of the closing date & time)
<b>Last Date of receipt of queries from bidders</b>	<b>Up to 16.00Hrs of 27/11/2018( dd-mm-yyyy)17.00 Hrs</b>
<b>Reply of queries by BSNL</b>	<b>Before 17.00 Hrs of 4/12/2018( dd-mm-yyyy)</b>
<b>Last Date of Submission of Tender and offline documents</b>	11/12/2018( dd-mm-yyyy) <b>up to 17.00 Hrs</b>
<b>Date &amp; Time of Opening of Tender (Technical Bid only)</b>	12/12/2018( dd-mm-yyyy) <b>at 11.30 Hrs</b>
<b>Amount of Bid Security ( In Rs.) against each item( See Detailed NIT table above)</b>	In the form of a crossed demand draft drawn in favour of the <b>A O (Cash), BSNL, O/o GMTD, Koraput - 764020 and payable at Koraput. The A/c Payee DD drawn before the NIT date and or not payable at Koraput will not be considered.</b> The EMD can also be in the form of bank guarantee issued by a scheduled bank and valid for a period of at 180 days from the date of tender opening. <b>However the MSE &amp; firms having valid NSIC registration Certificates are exempted from submitting EMD up to their monetary limits.</b> The cost of EMD and cost of Tender paper can also be paid through online Banking/RTGS/NEFT as per clause 2.2
<b>Cost of Tender document against the Zones (See Detailed NIT table above)</b>	Non- Refundable. The payment will be accepted in the form of crossed demand draft/ Banker's cheque drawn on any <b>scheduled / nationalized bank in favour of the A O (Cash), BSNL, O/o GMTD, Koraput- 764020 and payable at Koraput.</b> The cost of Tender paper can also be paid through online Banking/RTGS/NEFT as per clause 2.2.Tender document cost is <b>FREE for MSE Bidders</b> (MSE/NSIC certificate is mandatorily to be submitted/attached against the tender document cost)

**2. Purchase of Tender Document:** Tender document can be obtained by downloading it from the website [www.tenderwizard.com/BSNL](http://www.tenderwizard.com/BSNL).

2.1 The bidders downloading the tender document are required to submit the zone wise tender document fee amount through DD/ Banker's cheque/online payment receipt along with their tender bid failing which the tender bid shall be left archived unopened/ rejected.

2.2 The cost of **Tender Document** for the amount as mentioned against the item in the table can be paid in the form of DD/ banker's cheque drawn from any Nationalized/ Scheduled Bank in favour of "**A O (Cash), BSNL, O/o GMTD, Koraput-764020**

**andpayable at Koraput**".The cost of Tender paper can also be paid through online Banking/RTGS/NEFT as per the following details.

Name of the Bank and Branch	State Bank of India, Koraput
Accounts Name	A.O(Cash), BSNL,O/o .GMTD Koraput
Account Number	11190080407
IFC Code	SBIN0000121
Address of the Bank	State Bank of India, Koraput
MICR Code	764002004
Mail Id :	sdeplgkrp@gmail.com
Contact No	9437577199

The scanned copies of the E-Payment receipt towards Cost of bid document have to be uploaded in the e-Tender Portal [www.tenderwizard.com/BSNL](http://www.tenderwizard.com/BSNL)

**3 Availability of Tender Document:** As these are e-tender(s) the tender document shall only be available for downloading from the Electronic Tendering System(ETS) portal website [www.tenderwizard.com/BSNL](http://www.tenderwizard.com/BSNL) on the dates as mentioned in the table above but tender cost is to be paid as per clause 2 above..

3.1 As the tender is invited through online e-tendering process, no physical copy of the tender document would be available for sale.

**Note 3:** The Tender document shall not be available for downloading on its last date of submission/closing.

**4. Eligibility Criteria: -**

- (i) The bidders should be Indian companies/Firms/Individuals registered to supply manpower in India.
- (ii) The bidders should have experience in supplying skilled/semiskilled/unskilled manpower in BSNL/MTNL/BBNL/Railtel/Central or state Government/ Central or State Govt/Public Sector Undertakings in Financial year 2015-16, FY 2016-17 & FY 2017-18 for carrying out different activities related to day-to-day maintenance works including watching/maintenance of both External and Internal Plants, removal of Line/Cable faults, provision and shifting of Telephone/ Broadband/FTTH/Wi-Max Connections/Leased Lines, digging of U/G and OFC cable laying/fault pitswith associated works.
- (iii) The bidder must have carried out the said work with value minimum of Rs.20 Lakhs in Financial year 2015-16, FY 2016-17 & FY 2017-18 subject to minimum 10 lakhs in a single contract duly supported by Experience Certificate(s) to this effect issued by an Officer not below the rank of Deputy General Manager/ Superintending Engineer or equivalent rank of the concerned Organization.
- (iv) Experience Certificate issued by Divisional Engineer/TDE/AGM or equivalent must be duly countersigned by an officer not below the rank of Dy. General Manager or equivalent rank of the organization shall also be considered.

**4.1** The bidders shall submit necessary documentary proof showing that they meet the eligibility criteria along with their bid. All documents submitted will also be self attested by the bidder.

**NB: Bidders are instructed not to submit irrelevant documents which do not substantiate their bid.**

**5. Bid Security/EMD:**

**5.1** The bidder shall furnish the bid EMD in one of the following ways:-

- (a) Demand Draft/ Banker's cheque drawn in favour of "A.O(Cash), BSNL,O/o .GMTD Koraput" and payable at "Koraput".

- b) Bank Guarantee only from a Nationalized/Scheduled Bank drawn in favour of "A.O(Cash), BSNL,O/o .GMTD Koraput" which should be valid for 180 days from the tender opening date.
- c) Through online Banking/RTGS/NEFT as per the following details.

Name of the Bank and Branch	State Bank of India, Koraput
Accounts Name	A.O(Cash), BSNL,O/o .GMTD Koraput
Account Number	11190080407
IFC Code	SBIN0000121
Address of the Bank	State Bank of India, Koraput
MICR Code	764002004
Mail Id :	sdeplgkrp@gmail.com
Contact No	9437577199

The scanned copies of the E-Payment receipt towards EMD/BID security, Cost of bid document have to be uploaded in the e-Tender Portal [www.tenderwizard.com/BSNL](http://www.tenderwizard.com/BSNL)

- 5.2 The MSE units shall be exempted from submission of Bid Security deposit on production of requisite proof in respect of valid certification from MSME against the tendered item up to their exemption limit.
6. All statutory taxes as applicable shall be deducted at source before refund.
7. Amendments, if any, to the tender document will be notified in the above website as and when such amendments are made. It is the sole responsibility of the bidders who have downloaded the tender document from the website to keep themselves abreast of such amendments before submitting the tender document.
8. Intending bidders are requested to register themselves with M/s. ITI Limited through the website [www.tenderwizard.com/BSNL](http://www.tenderwizard.com/BSNL) for obtaining user-id, Digital Signature etc., by paying Vendor registration fee and processing fee for participating in the above mentioned tender.
- 9 Date & Time of Submission of Tender bids:** As mentioned at clause 1 of this section
- Note :** In case the date of bid submission/opening of bid is declared to be a holiday, the date of bid submission /opening of bid will get shifted automatically to next working day at the same scheduled time. Any change in bid opening date due to any other unavoidable reason will be intimated to all the bidders through the e-tendering portal [www.tenderwizard.com/BSNL](http://www.tenderwizard.com/BSNL) .
- 10. Bids received after due time & date will not be accepted under any circumstances**
- 11. Opening of Bids:** As per date and time mentioned in the Detailed NIT table.  
Note- At the time of opening the bids, initially envelope containing offline documents of all bidders will be opened. The Electronic envelope consisting Techno Commercial bids of only those bidders will be considered who have submitted the documents required for offline submissions.
- 12. Place of opening of Tender bids:**  
Authorized representatives of bidders (i.e. vendor organization) can attend the Tender Opening Event(TOE) at the Conference hall ,**3<sup>rd</sup> floor**, Doorsanchar Bhawan, **Office of The G M Telecom District Koraput , Koraput-764020** where BSNL's Tender Opening Officers would be conducting the tender opening event through the online e-Tendering portal.
- 13. Incomplete, ambiguous, Conditional, unsealed tenders are liable to be rejected.**

14. **The G M Telecom District Koraput , Koraput-764020** reserves the right to accept or reject any or all tenders without assigning any reason. He is not bound to accept the lowest tender.
15. The bidder shall furnish a declaration in his tender that no addition / deletion / corrections have been made in the downloaded tender document being submitted and it is identical to the tender document appearing on the website.
16. In case of any correction/ addition/ alteration/ omission in the tender document, the tender shall be treated as non responsive and shall be rejected summarily.  
Note 5: All documents submitted in the bid should be preferably in English. In case the certificate viz. experience, registration etc. is issued in any other language other than English, the bidder shall attach an English translation of the same duly attested by the bidder & the translator to be true copy in addition to the relevant certificate.

**Note 6:** All computer generated documents should be duly signed/ attested by the bidder/ vendor organization.

**17. Payment terms :**As per clause 15 of section-5 Part-A

18. The documents as listed out in Section VII should be uploaded in E-Tender Portal (please see the check list below)

**Checklist for Bidder** (Scanned copy of electronic documents to be uploaded in the ETS Portal [www.tenderwizard.com/BSNL](http://www.tenderwizard.com/BSNL))

**OFFLINE DOCUMENTS** (Offline documents of Techno-Commercial Bid to be submitted to AGM(Planning) room No 204, 2<sup>nd</sup> floor, Doorsanchar Bhavan, Koraput 76420 ) in Sealed Envelope by person or through registered post/speed post/courier before tender closing date & time at their own risk.

1	Original Demand Draft/Bankers cheque /e-payment receipt for cost of Tender paper as per Detailed NIT (upload Scanned electronic copy on e-tendering Portal and <b>Physically send to</b> Tender Inviting Officer). <i>In case of MSE bidder signed photocopy of MSE/NSIC Regn Certificate for availing exemption.</i>
2	Original Demand Draft/Bankers cheque /e-payment receipt for Bid Security/EMD as per Detailed NIT (upload Scanned electronic copy on e-tendering Portal and <b>Physically send to</b> Tender Inviting Officer). <i>In case of MSE bidder signed photocopy of MSE/NSIC Regn Certificate for availing exemption.</i>
3	If DSC of Power of Attorney Holder is used in the tender, the Original Power of Attorney in favour of Power of Attorney Holder and copy of Board Resolution in case of a company. Copy of General Power of Attorney (in case of General power of attorney) along with copy of Board Resolution, in case of company.
4	Original <b>signed</b> Integrity pact filled in all respects.

**ONLINE DOCUMENTS** to be scanned and uploaded in ETS portal against the Techno-Commercial Bid. No need to submit offline.

1	Authorisation letter against the representatives for attending the Tender opening event
2	Scanned Bid Document Signed in each page
3	Scanned copy of proof of payment against cost of tender paper (Receipt/DD/Bankers Cheque/online payment receipt)

	In case of MSE bidder signed photocopy of the MSE/NSIC certificate to be submitted for availing Exemption.
4	Scanned copy of proof of payment against Bid Security/EMD (Receipt/DD/Bankers Cheque/online payment receipt) In case of MSE bidder signed photocopy of the MSE/NSIC certificate to be submitted for availing Exemption.
5	Certificate of Incorporation and Memorandum of Association in case of a company/Partnership deed in case of partnership firm/ Contractor license in case of proprietorship firm/individual as per clause 11.1 of Section-V Part-A.
6	List of all Board of Directors of the company as per clause 11.1 of Section-V Part-A.
7	If DSC of Power of Attorney Holder is used in the tender, the Original Power of Attorney in favour of Power of Attorney Holder and copy of Board Resolution in case of a company. Copy of General Power of Attorney (in case of General power of attorney) along with copy of Board Resolution, in case of company.
8	copy of MSE/NSIC registration for supply of Manpower in case of MSE
9	Experience Certificate for supply of manpower as per Clause 4. Sec-II
10	Copy of EPF registration Certificate/
11	Copy of ESI registration Certificate, if available/ Under taking as per Annexure L Sec-VIII
12	Copy of Labour License or declaration to submit the same before agreement as per Annexure M Sec-VIII for those many number of labourers for which he will be awarded contract within 30 days of issue of work order, if he does not possess the license of such number of labourers.
13	Declaration for GST as per Annexure-P Sec-VIII
14	Copy of GST Registration
15	Copy of GSTR 1 for the month of March 2018
16	Copy of GSTR 3B for the month of April 2018
17	No Near relative certificates(s) as per format-6(B) of Section-6
18	Copy of Income tax return for the assessment year 2018-19
19	Copy of Pan card
20	Solvency Certificate from a Bank for Rs.10 lakh issued after date of NIT.
21	Declaration of non tampering of the document as per Annexure- B Sec-VIII
22	Clause-by-Clause compliance as per Annexure- C of Sec-VIII
23	No deviation statement in the format of Annexure –O Sec-VIII of Bid Document.
24	Undertaking for downloading the tender document as per Annexure-D Sec-VIII
25	Bidders profile as per Section- VIII Annexure- I
26	Undertaking regarding genuineness of the documents/information submitted Annexure- N Sec-VIII
27	Original Bid Form as per Section-9 Part-A.
<b>Contents of 2<sup>nd</sup> Envelope (Financial Bid/ BoQ)</b>	
1	Original Price Schedule (BOQ) as per Section-VI.( Only upload in ETS portal)

**Dy. General Manager Telecom District  
Koraput764020**